



# DIATEX PURCHASE SPECIFICATION

## 1.1 Order Acknowledgement of receipt

The DIATEX order acknowledgement of receipt has to be returned within 48 hours and will confirm all the terms of the order: DIATEX article reference, quantity, price, delivery date, documentation (Test reports, Statement of conformity), other quality requirements...

In case of reception of another DIATEX suppliers produces (thread, unbleached), please send us the Delivery form of supplier 1 by fax, at reception of the supplier product, with your stamp and date.

## 1.2 Right of access by DIATEX, his customers and regulatory authorities

The supplier authorizes DIATEX, its customers and regulatory authorities to have access to convenient premises and to make audits at any level of the supply chain, in particular in case of checks or consultations of records linked to the order or the product.

## 1.3 Identification and traceability

The product identification has to contain following mentions:

- Article reference,
- Item description,
- Batch number,
- Expiry date (if needed).

You have to ensure a rising and downward traceability of your productions:

- To trace batches or products delivered to DIATEX,
- To find a batch or a product from a batch number communicated by DIATEX.

(For example, for dyeing, to be able to go back to identification of weft threads, chain, numbering of cut at weaving level...).

**Place of label sticking has to be defined in partnership with DIATEX.**

**COMPOSITES: on each box, in the center of the widest side**

**+ In a very visible way on every product or roll**

**TECHNICAL USAGE TEXTILES: on each box,**

**+ On each roll: if presence of a film, fastened on each roll on a place very visible from outside; otherwise, inside the cone.**

**AGROTEXTILES: labels have to be stuck preferably on the sides of the rolls**

Products downgraded in second choice must be identified by a red adhesive tape.



## 1.4 Documentation joined to Delivery

The Delivery note has to contain following mentions:

- DIATEX order number,
- Supplier article reference,
- DIATEX article reference,
- Product nomenclature or customs code,
- Quantity,
- Delivery unit.

If required in DIATEX order:

- Conformity Statement NFL0015C,
- Test Reports,
- Other documents: fire test reports ...

Documents joined to delivery have to be protected from any loss or degradation (plasticized and self-adhesive transparent small pocket).

In case manufactured product does not pass in transit by DIATEX, the delivery note must be necessarily sent by mail or fax at DIATEX to 33 478 51 26 38.

## 1.5 Product documentation

Technical sheet and Material safety datasheet (rather under PDF format) have to be communicated to us from the first order and for every update.

The supplier has to inform DIATEX, for a preventive deadline of 6 months of:

- Any stop of a product,
- Any change of definitions of product or manufacturing process.

## 1.6 Quality controls

The supplier has to carry out necessary controls on the manufactured product, following the frequency defined in the contract or the order.

Test reports have to be sent to DIATEX before delivery of the product.

The supplier has to inform imperatively DIATEX if you cannot communicate us the Test Reports before delivery of the product.



## 1.7 Production sample

Production sample has to be sent according to the modalities defined in contract or order. Production samples have to be systematically sent at DIATEX, by post or carrier with the Test Reports.

## 1.8 Specific product requirement

Specific requirements linked to the product appear in DIATEX purchase order or in a Product Specification referenced in the order.

Products delivered to DIATEX have to be in accordance with the current European directives.

## 1.9 Direct shipment to our customer (or another supplier)

As soon as the supplier is ready to send products to our final customer, you have necessarily to:

- Fax to DIATEX your Debit note or Delivery note;
- Send the goods with DIATEX Delivery note or DIATEX transfer note,
- Fax us DIATEX Delivery note by return, signed by your care.

## 1.10 Specific requirements for reception, storage, packaging, delivery and transport

**Delivery imperatively in the morning from 8:00 am till 12:00 am.** The expenses of re-delivery will be at your charge.

Parts have to be packed following the modalities defined in the contract or order.

Conditioning on palette if significant number of parcels or parts to be delivered.

Particular cases:

### **COMPOSITES:**

- ***A packaging allowing a satisfactory protection of products must be used for each delivery***
- ***Individual packaging of bobbins / rolls / falls under film,***
- ***Delivery imperatively on palette of all the references, conditioned by width***

### **TECHNICAL USAGE TEXTILES:**

***Fabrics have to be packaged under RESISTANT plastic film.***

***Anti-UV protection: packaging under black plastic film + corrugated cardboard FOR NOMEX FABRICS AND KNITTINGS.***

### **AGROTEXTILES:**

- ***Delivery of rolls on palettes and boxes for accessories.***
- ***Plan to girth palettes in the truck for a better stability (see your carrier)***

***DIATEX Products must be placed at disposal of DIATEX storekeepers, or sent, folded and identified by order, packaged if necessary under cardboard or film (for example for fragile and dirtying fabrics); Sewn covers have to be put if possible into boxes.***



## 1.11 DIATEX requirements repercussion to your suppliers

If needed, you have to transfer DIATEX quality requirements to your suppliers:

- for example a delegation of control,
- Aeronautical requirements or product specification,
- Preservation of control records.

## 1.12 Non-conformities declaration and treatment

The supplier has to warn DIATEX of any non-conformity of products already delivered to DIATEX.

A non-conformity detected by DIATEX can be the object of a Quality Control Report sent to the supplier.

The answer must be sent to DIATEX for a maximal deadline of 15 days and will describe following actions:

- Actions of repair to repair the non-conformity,
- Corrective actions to avoid that the problem reappears,
- Specific Actions when corrective actions are revealed ineffective.

A product declared non-conforming by DIATEX can be retouched or delivered as is, provided that DIATEX authorizes formally the supplier to make the delivery of the product.

The suppliers necessarily have to inform DIATEX about the non-conformities detected during production.

In case of non-conformity caused by the supplier, this one will have to pay off the material or realisation.

## 1.13 Controls records

Records of controls made by the supplier himself or delegated, will have to be identified, accessible, protected and kept during a minimal duration of 10 years.

## 1.14 Delegation of control given to the Supplier

DIATEX gives to the Supplier delegation of control for each following stage:

- Realisation of product in an adapted environment and in compliance with legislations in force,
- Appropriate and effective controls to ensure conformity of materials received and/or stored for DIATEX,
- Appropriate and effective controls to ensure conformity of product / delivered service,

The acceptance criteria for the controls have to be defined and the used measure equipments have to be regularly verified and calibrated if needed.

The supplier has to validate the sample conformity for DIATEX.



### **1.15 DIATEX property**

The supplier makes a commitment to identify, to verify, to protect and to be safeguarding the DIATEX property and will have to inform DIATEX per writing of any loss or damage impacting quality of the product.

### **1.16 Important change notification.**

The supplier makes a commitment to notify to DIATEX following facts:

- Period of vacation,
- Interlocutor's change,
- Major data processing or IT change,
- Removal,
- Change of shareholding,
- Economic difficulty,
- Investment: production, store ...